ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	31st October 2013
DIRECTOR	Paul Fleming (Acting)
TITLE OF REPORT	Community Planning Aberdeen Development Plan

1. PURPOSE OF REPORT

This report provides Council with details of the new combined Community Planning Aberdeen Development Plan established following the agreement by the Scottish Government of the Single Outcome Agreement for the City.

2. RECOMMENDATION(S)

It is recommended that Council:-

i)   Note that the attached Development Plan has been agreed by the Community Planning Aberdeen Management Group; and

ii)   Agree to receive 6 monthly updates on progress with implementing the Development Plan.

3. FINANCIAL IMPLICATIONS

There are no direct financial implications from this report, however, the Development Plan includes actions to pursue shared and preventative approaches to investment of resources.

4. OTHER IMPLICATIONS

None directly.

5. BACKGROUND/MAIN ISSUES

Community planning arrangements in Aberdeen were reviewed last year and approved, for their interest, by the Council. As part of this review, a development Plan was put in place to ensure that issues identified as central to the successful application of community planning in the City were taken forward. Council agreed:-

"To note that progress with the improvement items would be reported to the Community Planning Aberdeen Board and the Corporate Policy and Performance Committee."

In parallel with this review, a new Single Outcome Agreement (SOA) was prepared and, again, this was approved by the Council for their interest. The final element of agreement for the SOA involved a "quality assurance (QA)" process undertaken by the Scottish Government and, in Aberdeen's case, senior national representatives of both COSLA and the NHS. Out of this QA process, further items for development were agreed.

The Community Planning Aberdeen Board, at their meeting on 12th August 2013, agreed that the existing Development Plan and the additional items identified through the QA process be merged into a single plan. This has now be done and the content was formally agreed by the Community Planning Aberdeen Management Group on 7th October 2013.

Given the change in committee remits, the updated Development Plan is attached to this report for consideration by the Council.

Progress against each of the items on the Development Plan will be reported to each meeting of the Community planning Aberdeen Management Group from this point forward and it is proposed that the Council receive 6 monthly updates on progress.

6. IMPACT

Corporate – This Development Plan is in place specifically to support the implementation of the Single Outcome Agreement and, by extension the Council's 5 year Corporate Business Plan.

Public – It is not thought that this report, in itself, has significant public impact. The delivery of the Single Outcome Agreement, of course, does have significant implications, including, positively, for equalities and human rights.

7. MANAGEMENT OF RISK

The Single Outcome Agreement has a specific Risk Register which highlights the risk which may prevent its effective implementation. The evaluation of these risks has, in part, informed the actions included within the Development Plan.

8.   BACKGROUND PAPERS

        Single Outcome Agreement
        Community Planning Aberdeen Development Plan (attached)

9.   REPORT AUTHOR DETAILS

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Community Planning Aberdeen - **Combined Development Plan**

	Areas for Consideration	Key Milestones	Date	Comments	Outcomes
i.	Leadership & Governance	• All local partners to reflect the SOA in a visible and tangible way within their own business plans	31st March 2014	The expectation is that all Business Plans will be refreshed for the 2014/15 planning year	Increased awareness of, and engagement with, CPA across all key stakeholders; All partners are represented at CPA by the appropriate representative(s); Key "leaders" in partner organisations are supported to implement SOA.
		• Implement programme of Board and Management Group meetings with required participation	December 2013 and ongoing	New principles, structure and membership has been agreed.	
		• Agree and implement method of self-assessment / challenge of leadership behaviours	March 2014	Board and Management Group to be invited to consider methods of self-assessment	
		• Review "Collaborating for Outcomes" development programme	March 2014	5th year of programme is underway. CPA to review how this supports SOA	
ii.	Action Planning	• Joint Planning Workshop between CPA and Thematic Groups	15th August 2013	Key event to promote shared understanding and consistent implementation	Delivery plans aligned with SOA priorities; Governance operating to focus on impact;

		• Initiate cyclical reporting / challenge process through Thematic attendance at CPA Management Group	From September 2013 onwards	Thematic reporting to CPA will become the normal business model from this point forward	Plans adapt in the light of circumstances and intelligence.
		• Annual review of SOA and delivery plans in the light of intelligence / analysis	March 2014	The SOA and thematic delivery plans will be iterative and flexible	
iii.	Communication and Community Engagement	• Develop principles for communication and engagement	December 2013	Communication and Community Engagement Sub-Group are taking this forward	Shared visibility across all partners of community engagement activity;

Co-ordinated planning of communication and community engagement to avoid duplication, increase efficiency and apply common standards;

Stakeholders feel informed; that they are listened to; and have influence. |
		• Develop key messages for CPA	December 2013	As above	
		• A review of current practices and capacity	December 2013	As above	
		• Development of approach of processes and procedures for CPA	January 2014	This will be developmental, but can be expected to commence from 2014/15	
		• Mainstream co-ordination of communication and engagement	March 2014	This will be developmental, but can be expected to	

		activity		commence from 2014/15	
iv.	Understanding Inequalities	• Ongoing development of "Strategic Assessment" process to understand inequalities	By March 2014	Key officers from across partners are meeting in July 2013 to plan this	Clear understanding of the causes and effects of inequality;
		• Initiate cyclical reporting / challenge process through Thematic attendance at CPA Management Group	From September 2013 onwards	This will include challenge on the underlying principle of "Targeting those most in need"	Thematic responses to inequality target those most in need; Governance provides "line of sight" for CPA.
		• Thematic Groups to revise, as appropriate, action plans to move to ensure they "target those most in need"	By March 2014	Any revision to be incorporated in annual planning	
v.	Performance Management	• Agree, with Thematic Groups, design of performance reporting model	September 2013	This has been drafted, but requires formal and broad agreement	Effective performance management which understands the relationship between activity; resources; and impact;
		• Initiate cyclical reporting / challenge process through Thematic attendance at CPA Management Group	From September 2013 onwards	Quantitative and qualitative performance reporting will be the key to the governance applied by CPA	Governance which ensures appropriate responses to performance information.

		• Thematic Groups to review specific targets for the SOA	November 2013	Where Thematic Groups are comfortable with specific targets and milestones these will be included	CPA provides effective, value adding scrutiny of performance in the delivery of the SOA;
vi.	Prevention & Early Intervention	• Thematic Groups to review and prepare specific statements of preventative activity and spend	December 2013	Our SOA makes this commitment	Understanding of the preventative activity undertaken across the Partnership;
		• Complete review of arrangements for existing "Community Planning" preventative funds (i.e. change funds, FSF, Youth Employment)	December 2013	This is a commitment with the existing Development Plan	Effective and co-ordinated approaches to prevention by, and between, Thematic Groups;
		• CPA to consider operation of Fairer Scotland Fund	December 2013	Specific review following internal audit work	A focus on understanding and evaluating "what works".
		• "Whole System" approach programme manager post to be established	October 2013	Agreed in principle with resourcing to be considered by CPA in August 2013	
vii.	Joint Resourcing	• All partners and Thematic Groups to identify opportunities	Ongoing	A number of examples have already been taken forward	A structure and culture which facilitates opportunities for efficient

		for sharing / pooling resources			and effective resource sharing;
		• Model and implementation plan for Priority Based Budgeting (PBB) approach to be prepared and considered by CPA	October 2013	Our SOA gives a commitment to pursing a PBB approach across the Partnership. Principles have been agreed and the detail is now required	A model which requires systematic consideration of targeting spend to priorities.
viii.	Risk Management	• Review mitigation of identified risks	October 2013	Risk Register is in place. Actions to mitigate the risks require to be agreed	Risk management processes are effectively established for:- • The social, economic and environmental issues impacting on the city; • The operation of the CPA. Partners understand and actively manage the risks associated with the above.
		• Review social, economic and environmental risks through strategic assessment	March 2014		